



# MA & ASSOCIATES

Company Secretaries

3/37, 1st Floor, Main Shivalik Road,  
Malviya Nagar, New Delhi - 110 017  
Tel. : 26683630, 41854668 Fax : 26683640  
Mobile : 98110-37190  
E-mail : ansulagrawal@rediffmail.com  
ansulagrawal@gmail.com

## Reconciliation of Share Capital Audit

1.	For Quarter Ended	31.12.2014	
2.	ISIN	INE343C01012	
3.	Face Value	Rs. 10	
4.	Name of the Company	Grovy Exports & Marketing Ltd	
5.	Registered Office Address	131, Moti Bazar Chandni Chowk Delhi	
6.	Correspondence Address	122, Vinobapuri Lajpat Nagar - II New Delhi - 110024	
7.	Telephone No. & Fax No.	46740000	
8.	Email Address	-	
9.	Name of the Stock Exchanges	Delhi Stock Exchange	
		Number of shares	% of Total Issued Capital
10.	Issued Capital	1400000	100
11.	Listed Capital (as per company records)	1400000	100
12.	Held in dematerialised form in CDSL	-	0
13.	Held in dematerialised form in NSDL	-	Nil.
14.	Physical	1400000	100
15.	Total no. of shares(12+13+14)	1400000	100
16.	Reasons for difference if any, between (10&11), (10&15), (11&15)		Nil.



17. Certifying the details of changes in share capital during the quarter under consideration as per Table below:

Particulars*	No. of shares	Applied/Not Applied for listing	Listed on Stock Exchanges (Specify Names)	Whether intimated to CDSL	Whether intimated to NSDL	In-principal approval pending for SE(Specify Names)
		Not Applicable				

\*Rights, Bonus, Preferential issue, ESOPs, Amalgamation, Conversion, Buyback, Capital Reduction, Forefeiture, Any other (to specify)

18. Register of Members is updated (Yes/No)  
If not, updated up to which date YES
19. Reference of previous quarter with regards to excess dematerialised shares, if any. NOT APPLICABLE
20. Has the company resolved the matter mentioned in point no. 19 above in the current quarter? If not, reason why? NOT APPLICABLE
21. Mentioned the total number of requests, if any, confirmed after 21 days and the total number of requests pending beyond 21 days with the reason for delay : NOT APPLICABLE

Total number of demat requests	No. of requests	No. of shares	Reason
Confirmed after 21 days	NOT APPLICABLE		
Pending beyond 21 days			

22. Name, Telephone & Fax No. of the Compliance officer of the Co Mr. Prakash Chand Jalan  
Tel No. 46740000  
Fax No. 26511267
23. Name, Address, Telephone & Fax No., Registration no. of the certifying CS Manisha Agarwal  
MA & Associates  
3/37, First Floor  
Malviya Nagar  
New Delhi 110017  
Tel No. 26683630  
Reg.No. C.P. No. 3507
24. Appointment of common agency for share registry work Mr. Punit Mittal  
General Manager  
Beetal Financial & Computer Services (P) Ltd.  
Beetal House 3<sup>rd</sup> Floor, 99 Madangir  
Behind Local Shopping Centre  
Near Data Harsukhdas Mandir,  
New Delhi 110062
25. Any other detail that the CS may like to provide (e.g. BIFR company, delisting from SE)



Place: New Delhi  
Date: 24.01.2015

For MA & Associates  
Company Secretaries

*Manisha Agarwal*  
(Manisha Agarwal)  
CP No. 3507

